

Bernhard Siebert  
Institut für Angewandte  
Theaterwissenschaft  
Fachbereich 05  
Philosophikum II  
Karl-Glöckner-Str. 21 A  
D-35394 Gießen  
Tel.: 0641 / 99 31 - 222  
Fax: - 229

bernhard.siebert@theater.uni-giessen.de  
<http://www.atw-giessen.de>

## **ERASMUS+ application process**

You want to go abroad? This is what you'll have to do:

- 1.) Fill in the Erasmus+ application form (you'll find it online) and return it until mid-December to Bernhard Siebert. You'll find the exact date on the bottom of the form itself. The form will only be accepted with three listed wishes concerning possible receiving institutions.
- 2.) The available places will be assigned internally; applicants with forthcoming graduation will be privileged. In cases of doubt the decision will be made by lot.
- 3.) Mid-January, the applicants will get to know if they've been chosen for the Erasmus+ stay abroad.
- 4.) Every chosen applicant will have to fill in two forms until January 31<sup>st</sup>:
  - a. The application for a mobility grant:  
This is to be sent online to the international office and in hardcopy to Bernhard.
  - b. The Learning Agreement:  
This has to be handed in as a hardcopy to Bernhard.
- 5.) End of March, the applicants will get to know whether JLU's international office has accepted them within the frame of the Erasmus+ program.
- 6.) Applicants will then have to apply at the receiving institutions directly. Be aware that some of our partner universities will want extra artistic exams: In this case, you will have to send a portfolio to them. Also, be aware that every university has its own deadlines and time plans.
- 7.) Applicants will then receive a final message from the receiving institution (i.e., the guest university and the respective theater department) about their being accepted for the chosen semester.

All necessary forms and further information are to be found here:

<http://www.uni-giessen.de/cms/internationales/erasmus/out/bewerbung/checkliste>