



## Inter-institutional agreement 2014 – 2017/18

between programme countries  
Key Action 1

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

<b>Name of institution</b>	Zurich University of the Arts	Justus-Liebig-Universität Gießen
<b>Address</b>	Ausstellungstrasse 60, CH-8031 Zürich  From June 2014 Pfungstweidstrasse 96, CH-8005 Zürich	International Office, EU Programmes, Goethestrasse 58, 35390 Giessen, Germany
<b>Erasmus code</b>	CH ZURICH 20	D GIESSEN01
<b>EUC</b>	257538-IC-12011-1-CH-ERASMUS-EUC-1	ECHÉ: 29801-LA-1-2014-1-DE-E4AKA1-ECHÉ
<b>Website</b>	www.zhdk.ch	www.uni-giessen.de
<b>Coordinator</b>	Bettina Ganz	Julia-Sophie Rothmann
<b>Phone</b>	+41 (0)43 446 20 56	+49 641 99 12131
<b>Fax</b>	+41 (0)43 446 45 87	+49 641 99 12139
<b>Email</b>	international.office@zhdk.ch	europa-aaa@admin.uni-giessen.de

### B. Mobility numbers per academic year

From	To	Subject area code	Study cycle (1 <sup>st</sup> , 2 <sup>nd</sup> )	Number of student mobility periods			
				SMS		SMP	
				students	total	students	total
				months		months	
CH ZURICH 20	D GIESSEN01	0215	1, 2	1	6		
D GIESSEN01	CH ZURICH 20	0215	1, 2	1	6		

From	To	Subject area code	Number of student mobility periods				
			STA		STT		
CH ZURICH20	D GIESSEN01	0215	1	Var.	1	2 – 5 days	
D GIESSEN01	CH ZURICH20	0215	1	Var.	1	2 – 5 days	

The Zurich University of the Art and Justus Liebig University Giessen reserve the right to reject applicants not meeting the requirements of the chosen program. The selection will be made on the base of the portfolio.

You will find more information about the application process on our homepage [www.zhdk.ch](http://www.zhdk.ch).

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area code	Language of instr. 1	Language of instr. 2	Recommended language of instruction level	
				SMS	STA
CH ZURICH20	0215	German		<a href="https://www.zhdk.ch/index.php?id=17989">https://www.zhdk.ch/index.php?id=17989</a>	German/English
D GIESSEN01	0215	German	English	German B1	German/English B2



#### D. Additional Requirements

Receiving institution	Mobility	Information
CH ZURICH20	SMS	<a href="https://www.zhdk.ch/index.php?id=17989">https://www.zhdk.ch/index.php?id=17989</a>
D GIESSEN01	SMS	<p><b>Information for disabled students</b>  <b>Accessibility:</b> Guidance systems exist in all new buildings but not in the old ones. Elevators exist in most of the buildings. <b>Accommodation:</b> wheelchair accessible study bedrooms are available: contact Studentenwerk Gießen – Studentisches Wohnen, Otto-Behagel-Str. 23, 35394 Gießen <a href="http://www.studentenwerk-giessen.de/Studentisches_Wohnen">www.studentenwerk-giessen.de/Studentisches_Wohnen</a> or one of the above contact persons  <b>Library:</b> special computer labs for visually impaired (Braille) – braille pinter – reader to zoom texts – speech output available. <b>Learning support:</b> lendable braille typewriter, braille terminal, DAISY-player, screen readers and mobile induction loops. <b>Assessments:</b> extra time in examinations and similar compensations are possible.  <b>Contact person:</b> Ms. Magdalena Kaim, Student Counselling Service Unit for disabled students and students with a chronic disease, Goethestrasse 58, D-35390 Giessen, Germany, Tel: +49 641 99 16216; Email: <a href="mailto:studium-barrierefrei@uni-giessen.de">studium-barrierefrei@uni-giessen.de</a></p>

#### E. Calendar

Receiving institution	Term	Deadline	Academic year	Decision	Transcript of Records
CH ZURICH20	Fall	01.04	Week 36/37 – Week 3	Mid of May	Mid of March
	Spring	01.10	Week 6/7 – Week 23	Mid of November	Mid of August
D GIESSEN01	Fall	15.06.	October – March	August (latest)	5 weeks after assessment period
	Spring	15.12.	April - September	February (Latest)	5 weeks after assessment period

#### F. Information

##### 1. Grading systems of the institutions

Receiving institution	ECTS Course Catalogue
CH ZURICH20	<p>A EXCELLENT: outstanding performance            B VERY GOOD: above the average            C GOOD overall good and solid work            D SATISFACTORY: generally sound work with a number of notable errors            E SUFFICIENT: performance meets the minimum criteria            FX FAIL: some more work required before the credit can be awarded            F FAIL: considerable further work is required</p>
D GIESSEN01	<a href="http://www.uni-giessen.de/cms/mug/7/7_34_00_1">www.uni-giessen.de/cms/mug/7/7_34_00_1</a>

##### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution	Contact details	Website for information
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CH ZURICH20	<a href="mailto:international.office@zhdk.ch">international.office@zhdk.ch</a>	Students have to make Visa arrangements by themselves. <a href="https://www.zhdk.ch/index.php?id=studium_zulassung">https://www.zhdk.ch/index.php?id=studium_zulassung</a>
D GIESSEN01	Counselling for International Students, Petra Schulze/Jessica Wilzek Tel: +49 641 99 12143/74 Email: <a href="mailto:studium-international@uni-giessen.de">studium-international@uni-giessen.de</a>	<a href="http://www.uni-giessen.de/cms/internationales/studierenjlu/einreisen">www.uni-giessen.de/cms/internationales/studierenjlu/einreisen</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Receiving Institution	Contact details	Website for information
CH ZURICH20	European Health Insurance Card	<a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a>
	<a href="mailto:international.office@zhdk.ch">international.office@zhdk.ch</a>	<a href="https://www.zhdk.ch/index.php?id=15765">https://www.zhdk.ch/index.php?id=15765</a>
D GIESSEN01	Counselling for International Students, Petra Schulze/Jessica Wilzek Tel: +49 641 99 12143/74 Email: <a href="mailto:studium-international@uni-giessen.de">studium-international@uni-giessen.de</a>	<a href="http://www.uni-giessen.de/cms/internationales/studierenjlu/einreisen">www.uni-giessen.de/cms/internationales/studierenjlu/einreisen</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Receiving institution	Contact details	Website for information
CH ZURICH20	<a href="mailto:international.office@zhdk.ch">international.office@zhdk.ch</a>	<a href="https://www.zhdk.ch/index.php?id=461">https://www.zhdk.ch/index.php?id=461</a>
D GIESSEN01	Julia-Sophie Rothmann Erasmus Institutional Coordinator International Office, EU Programmes, Goethestrasse 58, 35390 Giessen, Germany Tel: +49 641 99 12131 Fax: +49 641 99 12139 Email: <a href="mailto:europa-aaa@admin.uni-giessen.de">europa-aaa@admin.uni-giessen.de</a>	<a href="http://www.uni-giessen.de/cms/acc">www.uni-giessen.de/cms/acc</a>

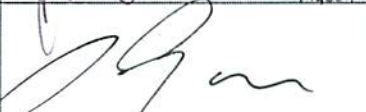
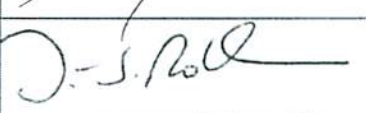
**G. Termination of the agreement**

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

This agreement will take effect in the 2014 academic year being valid for a period of four years.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

**H. Signatures of the institutions (legal representatives) scanned signatures are accepted**

Institution	Name, function	Date	Signature
CH ZURICH20	Prof. Hartmut Wickert, Vice President Head of Department of Performing Arts and Film	3.2.14	 <b>Z</b>
	Bettina Ganz International Affairs Coordinator	31.1.14	
D GIESSEN01	Prof. Dr. Joybrato Mukherjee President	10.12.2013	 Dr. Julia-Sophie Rothmann ERASMUS Institutional Coordinator Justus-Liebig-Universität Giessen Der Präsident



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